

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR ZOOM MEETING HELD ON THURSDAY 14TH MAY 2020 AT 7.30PM

PRESENT: Sue Herbert (Chairman), Terry Chapman, John Biggs, Cindy Smith, Dan Hoddinott & Mike Peirson.
In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor), John Batchelor (District Councillor)

The meeting started at 8.00pm

- 1. Apologies and reasons for absence** Apologies received from Cllr Germany due to technical equipment issues. Apologies were accepted.
- 2. Approval of Minutes** of meetings: Council meeting 12th March 2020, proposed by Cllr Herbert, seconded Cllr Hoddinott. Minutes were signed.
- 3. Declarations of interest.** None
- 4. District and County Council items of interest.**

Henry Batchelor (County Councillor)

Both CCC & SCDC are holding electronic meetings

A14 upgrades have been completed due to the lower volumes of traffic

Community Capital Fund is available for improving community spaces or community projects

GCP upgrades for average speed cameras on A1307 are due to start soon. Followed by upgrade to road junction in Hildersham

John Batchelor (District Councillor)

SCDC is to hold its first remote planning meeting this week to agree new terms. Next week work will start on planning applications.

Uttlesford new housing development for 5k houses at Chesterford has been withdrawn

Green Bins – There will be one guaranteed empty per month

Local Plan – The 5-year land supply may not be met due to building restrictions at present. All the authorities are in the same position

5. Parishioners' Question Time.

None

6. Discuss and vote on Planning applications

6.1 Parish Council - none

6.2 District Council

Reference	Address	Proposal	Status
20/02037/PRI01A	1 Claydon Close	Single storey rear extension	Still out for consultation
20/01097/CL2PD	2 Park Lane	Certificate of lawful development for a single storey side extension with car port	Permission granted 29/04/20
S/3551/19/VC	Land off Bartlow Rd	Variation of condition 2 (Approved plans) of Planning permission S/4299/17/RM- Approval of reserved matters of appearance, layout, scale and landscaping following outline planning permission S/0415/17/OL for the erection of up to 10 dwellings	Status unknown
S/4472/19/FL	8 Bartlow Rd	Erection of 2 storey detached dwelling and independent dropped kurb	Permission granted 27/02/20
S/4538/19/RM	Land South of Bartlow Rd	Approval of reserved matters for access, appearance, landscaping, layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works and the discharge of	Awaiting decision

		conditions 5 (Surface water drainage) & 6 (foul water drainage) pursuant to outline planning permission S/4469/17/OL	
20/1009/TTCA	The Limes, Church Lane	Bay Laurel Tree. Reduce height to 6 foot from approximately 25foot and then keep as a shrub. The reason was that it was causing light problems and possible but not proved path subsidence to neighbouring property	Permission granted 29/03/20

7. Parish Tree Warden

7.1 Tree warden report - None	RH
7.2 Maintenance update for Oak tree on the Green - In hand	JB
7.3 Tree preservation order (TPO) on ribbon tree, Bartlow Rd and oak on The Green – In hand	RH

8. Matters Arising – For information only

8.1 Purchase of Speedwatch awareness signs – On hold	SH
8.2 Clerk to obtain MAPN numbers for parish street lighting	Clerk
8.3 Annual Parish Meeting - Cancelled	
8.4 Safer parking around school – On hold	JB/Clerk

9. Matters for the council to discuss / vote on

9.1 Telephone Box levelling, On hold	JB/Clerk
9.2 Community Highways Volunteer Scheme. Millennium Wood can be trimmed back by walkers. Blackboard to be placed at entrances to remind of social distancing	MP
9.3 Councillor Training is booked for Cllr Biggs on 4 th Jul	Clerk
9.4 Millennium pond overgrown. Cllr Smith to ask cub group when sessions recommence.	CS
9.5 Camps Review printing – once brief summary is put together Clerk will find out printing price	
9.6 Millennium wood grass cutting has been agreed at £87.50/cut. 5 cuts June – Oct were proposed by Cllr Herbert, seconded by Cllr Peirson. All present agreed	

10. Recreation Ground

SH

10.1 Sport England Grant – in hand	
10.2 Multisport surface cleaning, Cllr Chapman to obtain new prices for 2 x 6 monthly cleans and moss spray	

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
22/04	SCDC	Precept 1/4	£4950.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
16/03	C Germany	Village maintenance – Car park & play area	£85.00
23/03	ICO	Membership	£35.00
31/03	Unity Bank	Service charge	£18.00

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Mar & Apr	£493.65
CommuniCorp	Annual subscription	£12.00
Viking	Stationery supplies	£51.46
CAPALC	Annual membership	£297.97
CAPALC	Data protection Officer membership scheme	£50.00
Zurich	Insurance	£581.28
Age UK Camb & Peterborough	Small village warden scheme	£400.00

Payments proposed by Cllr Herbert, seconded by Cllr Hoddinott. All agreed

11.4 Account balances as of 30/04/2020

Maintenance	£671
Online account	£25,132
Sinking Fund & Grants	£11,230
Saver account #2	£191 (S106)

12. Clerks Items

12.1 Highways fault report to be forwarded to Nicola Burden	
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12.2 New internal auditor needed,

12.3 Problem with water flooding down Bartlow Rd. All agreed this problem isn't a Parish Council matter as the land belongs to highways. Nicola Burden to engage with residents directly. PC to have 2 Councillors present

13. Matters for next Agenda and Notes

Sharing table for surplus veg

Planning enforcement

14. Date of Next Meeting: Planning – 11 Jun / Full Council – 9 Jul

Full Council in 2020/21: 9 Jul, 10 Sept, 12 Nov, 14 Jan, 11 Mar

Planning Committee in 2020/21: 11 Jun, 13 Aug, 8 Oct, 10 Dec, 11 Feb

Meeting finished at 9.05pm. Melanie Laing